

# RUSH-HENRIETTA CENTRAL SCHOOL DISTRICT

District No. 1 of the Towns of Rush, Henrietta, Pittsford, and Brighton

## Board of Education

Diane E. McBride, President  
Pamela J. Reinhardt, Vice President  
Robert C. Bower  
Jean M. Chaudari  
Rosie B. Mitchell  
Sue A. Smith  
Phyllis P. Wickerham

### Meeting Minutes For: NOVEMBER 27, 2012

Ninth Grade Academy  
Diana "Dee" Strickland Conference Room  
2000 Lehigh Station Road  
Henrietta, New York

J. Kenneth Graham Jr., Ph.D., Superintendent of Schools  
Karen A. Flanigan, School District Clerk

*All appendices referenced to, herein, are incorporated into and made a part of the official minutes of this meeting to the same extent as if fully set forth.*

#### Others Present:

Mrs. Nerlande Anselme, Executive Director, Student and Family Services  
Mrs. Denise Anthony, Assistant Superintendent, Quality Assurance and Community Relations  
Mr. Stephen Barbeau, Assistant Superintendent, Human Resources and School Operations  
Mr. George DesMarteau, School Attorney  
Dr. J. Kenneth Graham Jr., Superintendent of Schools  
Mr. Andrew Whitmore, Executive Director, School Finance

#### I. Call to Order

Mrs. McBride called the meeting to order at 6:32 p.m.

Call to Order

#### II. Executive Session to Discuss Exempt Staff Salary Recommendations and Negotiations Concerning the Administrative Support Professionals Contract

Executive Session

**MOTION TO ENTER EXECUTIVE SESSION AT 6:32 P.M. TO DISCUSS EXEMPT STAFF SALARY RECOMMENDATIONS AND NEGOTIATIONS CONCERNING THE ADMINISTRATIVE SUPPORT PROFESSIONALS CONTRACT**

**MOVED: Mrs. Wickerham  
SECONDED: Mrs. Chaudari  
MOTION CARRIED: 7-0**

**MOTION TO EXIT EXECUTIVE SESSION AT 7:01 P.M.**

**MOVED: Mr. Bower  
SECONDED: Mrs. Wickerham  
MOTION CARRIED: 7-0**

#### 1. Call to Order, Pledge of Allegiance, Introductions, Agenda Review, and Announcements

Mrs. McBride reconvened the meeting at 7:04 p.m. The Pledge of Allegiance was recited and introductions were done. Mrs. Wilson was absent as she was in Albany for professional development for APPR. There were three additions to the agenda: #5F – Action pertaining to approval of an overnight field trip (recent sports qualification), the enclosure for #8 (workshop), and #10B – Nomination for NYSSBA Area 2 Director.

Reconvene Meeting

#### 2. Board Member Report From Student Representative(s)

The student representatives were not in attendance.

Student Representative(s)

**3. Board Recognitions**

The following Senior High School students were recognized for being selected to participate in the NYSSMA Conference All-State, based on their NYSSMA solo evaluations in Spring 2012: Jordan Bachmann (Bass II, Mixed Chorus), Sara DeFranco (Soprano I, Women’s Chorus), Katelyn Dietz (Jazz Soprano Voice, Vocal Jazz and Soprano II, Mixed Chorus), Valanti Marou (Bb Clarinet, Wind Ensemble), Patrick Shenal (Euphonium, Symphonic Band), and Corey Smith, alternate (Tenor I, Mixed Chorus). Mrs. McBride read an overview of what the students did to accomplish this and presented all students with a certificate in honor of their recognition. Music teacher Christine Sargent thanked board members for recognizing the students.

**Board  
Recognitions**

**4. Public Forum**

No one came forward to address the board.

**Public Forum**

**5. Consent Agenda Items for Routine Matters (Reference Appendices #5A-F)**

- A. Action pertaining to payment of a refund of taxes in the town of Henrietta due to an Order and Stipulation, which resulted in an assessment reduction for Wendy’s Restaurants, LLC for tax years 2009-10, 2010-11, and 2011-12 on tax account numbers 161.08-1-9, 149.20-2-20.1, and 175.03-1-3.2
- B. Action pertaining to the award of bids:
  - 1. Transportation natural gas
  - 2. Brake parts
  - 3. Floor tile
- C. Action pertaining to authorization of the Senior High School Class of 2013 to allow a local business to donate a car to a Rush-Henrietta Central School District student during the Nov. 30 high school lock-in
- D. Action pertaining to approval of CSE/CPSE recommendations
- E. Action pertaining to approval of minutes of the Board of Education meeting(s):
  - 1. Minutes of the meeting of November 13, 2012
- F. Action pertaining to approval of an overnight field trip

**Consent Agenda**

**MOTION PERTAINING TO ACCEPTANCE  
OF CONSENT AGENDA ITEMS #5A-F  
MOVED: Mr. Bower  
SECONDED: Mrs. Wickerham  
MOTION CARRIED: 7-0**

**6. Action pertaining to approval of Personnel Actions (Reference Appendix #6)**

**MOTION PERTAINING TO APPROVAL  
OF PERSONNEL ACTIONS  
MOVED: Mrs. Chaudari  
SECONDED: Mrs. Smith  
MOTION CARRIED: 7-0**

**Personnel  
Actions**

**7. District Policies, Regulations, and Exhibits (Reference Appendices #7A-F)  
Second Read:**

- A. Policy 0320 – Evaluation of Superintendent
- B. Regulation 0320-R – Evaluation of Superintendent Regulation
- C. Regulation 2350-R – Board Meeting Procedures Regulation
- D. Policy 3131 – Superintendent’s Compensation and Benefits
- E. Policy 3160 – Evaluation of Superintendent
- F. Regulation 4319-R – Animals in the Schools and in the School Curriculum

**District Policies**

**MOTION PERTAINING TO APPROVAL OF DISTRICT  
POLICIES AND REGULATIONS #7A-F**

**MOVED: Mrs. Smith**

**SECONDED: Mrs. Wickerham**

**MOTION CARRIED: 7-0**

**8. Workshop: Culturally Responsive Education (Reference Appendix #8)**

Dr. Graham introduced Nerlande Anselme, executive director of student and family services; Andrea Hyatt, Winslow Elementary School principal; and Greg Lane, Burger Middle School principal, who presented the workshop titled Culturally Responsive Education: The Faces of Poverty. The following components were covered: (1) an overview of the Culturally Responsive Education Committee's role and composition, (2) the committee's past (ethnicity) and current (poverty) focus, (3) steps that have been taken to raise awareness about the increasing number of R-H students living in poverty, (4) actions that have been taken to support our students living in poverty, and (5) additional steps that will be taken to support Rush-Henrietta students and families living in poverty in the coming year.

Workshop:  
Culturally  
Responsive  
Education

**9. Superintendent's Report**

**A. Written Information (Reference Appendices #9A, 1-5)**

**1. Enrollment Projections**

This is factual information used by the Space Committee, which is provided this time of year. There were no questions or comments.

**2. Demographic Trends**

This is factual information provided this time of year. There were no questions or comments.

**3. Board of Education Recognition – Fall Sports**

Dr. Graham said this information item is a listing of the members of this year's boys and girls cross country teams, who each were Section V Class A champions. He reminded board members of the changed protocol for honoring fall sports teams. Mrs. Wickerham volunteered to attend the banquet scheduled for 3 p.m. Sunday, Dec. 9, at the RIT Inn & Conference Center. Mrs. Flanigan will provide the certificates; Dr. Graham will notify the athletic director.

**4. Pilot Impact Under the Tax Levy Cap – Handout**

This information item reports on the impact COMIDA PILOT agreements are having on Rush-Henrietta's tax levy cap. Dr. Graham and Mr. Whitmore created this handout, following their presentation at a Monroe County School Boards meeting, to be used as part of the lobbying package during the upcoming Albany lobbying trip. Dr. Graham will suggest its use to Jody Siegle, executive director of Monroe County School Boards Association.

**5. SHS Field Lights – Pledge Request**

Dr. Graham provided an update to the high school field lights initiative. He said the Sports Booster Club and Jack Carr, of Bailey, Carr CPAs, P.C., would be meeting this week. Dr. Graham explained the pledge request draft letter. All board members are ok with the pledge idea.

**B. Oral Information**

Dr. Graham reported on six oral information items. They included:

- A recent notification from the State Education Department regarding modified guidelines for students with disabilities allowing them to receive a local high school diploma. The board will have to schedule the adoption of an amendment to the *Course Descriptions* book for a future meeting.
- A three-year grant award from the governor's office for middle school improvement and college and career readiness. We received the grant, but the money has not been released yet. Dr. Graham is looking for how the board would like him to proceed. This will be scheduled for a future meeting.

Superintendent's  
Report

- The receipt of a letter that the district won \$600,000 from the governor's efficiency award, but the money has not yet been released.
- Talk about a major district effort to bring more inclusive environments for students with disabilities, specifically deaf and hearing impaired students, back to Rush-Henrietta.
- A heads up that a budget proposal will be forthcoming from the high school principal and counselors asking that all students be required to take the PSAT (part of college and career readiness), which qualifies students for national merit scholarships.
- Being approached by other school districts in the area to have students from their schools train with our sports teams, but compete from their own school districts as a team of one.

## 10. New Business

### A. BoardDocs (**Reference Appendix #10A**)

Board members reviewed two online videos from BoardDocs.com in consideration of their thoughts to move toward paperless board packets. Discussion ensued. They would like to move forward with this initiative. Dr. Graham suggested scheduling a demo and making a list of questions to ask. Board officers will decide on a date for the demo. Mrs. Flanigan will make contact with some districts using BoardDocs for some general information.

### B. Nomination for NYSSBA Area 2 Director

Mr. Bower asked that this item be added to the agenda. Rodney George, Avon Central School District, is asking for the board's support for his nomination to become the next NYSSBA Area 2 Director. Discussion ensued. The board decided not to nominate Mr. George, based on the lack of knowledge they had about him.

## 11. Board Member Reports

### A. MCSBA Information Exchange Committee (Nov. 14)

Mrs. Mitchell reported on the meeting. Mrs. Smith and Mrs. Reinhardt also attended and commended Mr. Whitmore and Dr. Graham on their presentation of the tax levy cap and finances of the district.

### B. MCSBA Board Presidents meeting (Nov. 14)

Mrs. McBride attended. She said there was quite a lively discussion around full-day kindergarten and the dynamics as to why vs. why not have it.

### C. Space Committee (Nov. 15)

Mrs. Wickerham and Mrs. Reinhardt attended. They both said Mrs. Anthony did a phenomenal job of being clear with the committee members that this group is for discussion purposes only and that nothing is set in stone. Mrs. Anthony asked for the pros and cons only (ideas and the definite no's).

### D. Budget Advisory Council (Nov. 26)

Mrs. Mitchell and Mrs. McBride attended. Dr. Graham and Mr. Whitmore reviewed the guidelines and process for the council and identified some of the challenges for the 2012-13 school year. It should be a smooth budget process, subject to state aid, as the district does not know what it will be yet.

## 12. Board Meeting Recap

- Will need to schedule the adoption of an amendment to the *Course Descriptions* book regarding students with disabilities being allowed to receive a local high school diploma.
- Board members will hear more about middle school proposed changes at a future meeting (three-year grant from governor's office for middle school improvements).
- There will be a continual follow-up on the field lights project.
- There will be a follow-up to possibly implanting a program for hearing impaired students, which is in the study phase now.

New Business

Board Member Reports

Meeting Recap

- Mrs. Flanigan to schedule a BoardDocs demo for a future meeting once the date is decided upon by the board officers.
- Dr. Graham to inform athletics director that Mrs. Wickerham will attend the cross country banquet.
- The Program & Service Review is scheduled for 6 p.m. Tuesday, Dec. 4.
- There will be time on the agenda for a capital reserve discussion following the Program & Service review.

### 13. Adjournment

Adjournment

**MOTION TO ADJOURN THE MEETING AT 9:35 P.M.**

**MOVED: Mr. Bower**

**SECONDED: Mrs. Reinhardt**

**MOTION CARRIED: 7-0**

Respectfully submitted,

Karen A. Flanigan  
School District Clerk  
*Board Approved: December 11, 2012*